

DEPARTMENT OF THE NAVY

COMMANDING OFFICER **NAVAL STATION**

PEARL HARBOR, HAWAII 96860-6000

NAVSTAPEARLINST 1640.4B 00B

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NAVSTA PEARL INSTRUCTION 1640.4B

Subj: MISSION, RESPONSIBILITIES AND REGULATIONS CONCERNING CONFINEMENT IN THE NAVY BRIG AND ASSIGNMENT TO CORRECTIONAL CUSTODY

Ref:

- (a) DODINST 1325.4 (Confinement of Military Prisoners and Administration of Military Correctional Programs and Facilities)
- (b) SECNAVINST 1640.7D (Administering Correctional Custody, Department of the Navy Corrections Manual)
 (c) SECNAVINST 1640.9B (Department of the Navy Corrections
- (d) OPNAVINST 1640.7A (Manual for the Operation of a Waterfront Brig/Correctional Custody Unit)
- (e) ARMY REGULATIONS 190-47 (U.S. Army Correctional
- (f) BUPERSINST 1670.17D (Designation of Places of Confinement for Navy Court-Martial Prisoners)
- (g) MARINE CORPS ORDER 1640.3D (Procedures, Transfer of USMC Prisoners)
- (h) NAVY REGULATIONS, 1991
- (i) NAVMILPERSMAN, Art. 1850300
- (j) JAG MANUAL Section 0127
- (k) MANUAL FOR COURTS-MARTIAL, Rule 305
- (1) JAGINST 5710.2
- (m) DODINST 1030.2 (Victim and Witness Assistance Procedures)

Encl:

- (1) Required Items List for Detainees/Prisoners(2) Required Items List for Awardees
- 1. <u>Purpose</u>. To designate the Naval Brig, Pearl Harbor, under Naval Station, Pearl Harbor, as the place of confinement of personnel, and to set forth the mission, administrative, and legal requirements, and local regulations pertaining to the Naval Brig. This instruction has been revised in its entirety.
- Cancellation. NAVSTAPEARLINST 1640.4A.
- 3. <u>Background</u>. References (a) through (d) prescribe regulations for the operation of a brig/correctional custody unit. Reference (c) further prescribes regulations for the operation of brigs and the treatment of personnel confined therein. References (d) through (g) establish criteria for the designation of places of confinement. References (c) and (h) provide guidance for disposition of persons intoxicated/under the influence of drugs relative to confinement. Reference (i) establishes procedures for the transfer of U.S. Navy personnel ordered into confinement. Reference (c) provides guidance on pre-confinement physical References (i) through (k) provides on pre-confinement physical. References (i) through (k) provide guidance on persons confined in pre-trial confinement. Reference (l) provides guidance on the disposition of requests for confinement of foreign military personnel. Reference (m) outlines procedures for the Victim and Witness Against and Process. the Victim and Witness Assistance Program.

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4. <u>Definitions</u>

- a. Detainee pretrial; confined to ensure appearance at court or because they are a threat to self and/or society.
- R) b. Prisoner post-trial; adjudged serving sentence; confined as result of NJP (Bread and Water); also an acceptable general term for detainees except when specifically addressing the individual.
 - c. Awardee individual awarded correctional custody as a result of NJP.

5. <u>Definition of Places of Confinement</u>

- a. Brig (Ashore) A place of confinement established at a local command of the shore establishment and approved by the Secretary of the Navy as a place of confinement. Brigs (Ashore) shall provide the physical restraint of a person within a geographic area. The restraint shall be as a result of a sentence to confinement by a court-martial, or Commanding Officer's non-judicial punishment (Bread and Water only), when appropriate, or when necessary to ensure an accused's presence at trial and/or ensure self or public safety when charged with an offense under the Uniform Code of Military Justice (UCMJ). A Brig (Ashore) shall provide a program for useful work, recreation, and rehabilitation opportunities in accordance with the provisions of references (a) and (c) through (e).
- R) b. Correctional Custody Designed to be a means of disposing of minor infractions of discipline without having to stigmatize the offender with court-martial sentence to confinement. Although correctional custody is a punishment for illegal behavior, a major element of correctional custody is the administration of corrections custody as an authorized disciplinary measure.

6. <u>Mission</u>. The Naval Brig will:

- a. Confine U.S. Army, Navy, Marine Corps, Air Force, and Coast Guard personnel in accordance with prescribed regulations.
- R) b. Make appropriate provisions for custody, control, and basic needs of prisoners and awardees.
 - c. Provide a comprehensive program of work, training, evaluation and rehabilitative opportunities for self-improvement so each prisoner may be better prepared for restoration to duty or return to civilian life upon release from confinement.
- R) d. Provide information and recommendation to commanding officers concerning administrative actions regarding their prisoners and awardees.
 - e. Operate the Correctional Custody Unit which seeks to

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correct attitude and motivation of male enlisted personnel from Navy commands (E-1 through E-3) through a regimen of hard work, intensive counseling, physical training and motivational and attitude training conducted in a strict military environment with a staff of proven petty officers. The program is designed to have the greatest positive impact on the young, immature, first-term sailor who has not fully developed self-discipline or a sense of fundamental standards of acceptable behavior.

7. <u>Brig.</u> The Naval Brig, Pearl Harbor (NBPH) is currently maintained in an approved, active status within the Hawaiian geographic area. The NBPH is the only confinement facility for U.S. Army, Navy, Marine Corps, Air Force and Coast Guard activities in the Hawaiian geographic area, including confinement from ships and shore facilities of the Pacific Fleet. Transfers between brigs will be in accordance with references (a) and (d) through (g). NBPH is designated and approved to confine females.

8. Confinement

- a. Any commissioned officer of the Armed Forces may order someone into confinement when the committing officer furnishes a statement, signed by him/her, of the offense(s) charges against the prisoner. A confinement order may be signed by a commanding officer, designated duty officer, officer of the day, or other person designated by the commanding officer.
- b. Confinement is the physical restraint of a person. Normally, confinement is a type of restraint imposed by the sentence of a court-martial, pre-trial confinement or commanding officer's non-judicial punishment (bread and water).
- c. Pre-trial confinement will not be imposed unless deemed necessary by the detainee's commanding officer to ensure the presence of the accused at trial or to avoid a substantial risk of harm to persons or property in the community in accordance with reference (1). A person shall not be placed in confinement based solely on pending administrative discharge proceedings.
- (1) When a person is placed in confinement pending trial, immediate steps shall be taken to inform the detainee of his specific alleged offense(s) and the command's intentions regarding disposition of the charges. In addition, detained persons should be advised of their right to consult with an attorney, that their commanding officer will review their need for pre-trial confinement within 72 hours of confinement, and that a review hearing will be held within seven days of confinement. This period may be extended to ten days, but only by the Initial Review Officer.
- (2) Confinement not imposed as punishment shall be strictly limited to cases justifiable under reference (j). Absentees who surrender or are apprehended, and indicate they will not absent themselves again, such as officer/senior enlisted personnel facing charges after previous unblemished records, and

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obviously stable individuals facing minor charges, are not necessarily candidates for pre-trial confinement. Under normal circumstances no person shall be confined for any reason other than disciplinary action. Generally, an individual who is to be tried by summary court-martial will not be placed in pre-trial confinement.

- R) (3) Reference (k) provides authorization for confinement of an individual pending confinement or a Bad Conduct Discharge vacation hearing.
- Article 15, UCMJ and may be imposed only upon enlisted persons in pay grade E-3 and below who are attached to or embarked in a vessel. Confinement on bread and water shall not be for more than three consecutive days. Personnel awarded three days bread and water may be confined at the NBPH. This punishment is ordinarily effective the date imposed except that a commanding officer at sea may, when exigencies of the service require, defer execution of sentence for a reasonable period not to exceed 15 days. (Bread and Water prisoners only require health and comfort items and one clean working uniform to include change of undergarments). Medical and Dental records must accompany the individual as well as a copy of Disposition of Offenses NAVPERS 1626/7.
 - e. The following documents, information and equipment will be delivered to the Brig when confining military personnel:
 - (1) A properly completed Confinement Order (NAVPERS 1640/4) for USN/USMC, USCG or DD Form 497 for USA/USAF) which unmistakably identifies the person to be confined with offense(s) indicated and signed by an individual authorized to direct confinement. This document must accompany the offender to the brig at the time of confinement. Details on proper completion of the confinement order are as follows:
 - (a) The order shall clearly identify the individual to be confined and in abbreviated form, show the offense(s) of which accused or convicted, such as:

"Art 80 Attempted escape from confinement"

"Art 86 U/A 3 June - 26 July 1993 (53 days)"

"Art 91 Strike CPO w/fist"

"Art 92 Failed to obey lawful order" - i.e. "Wax and buff the deck."

"Art 121 Larceny-\$51 from locker"

"Art 134 Disorder and damage gov't property"

(b) Confining command must complete the offense

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portion of the order since the offense often dictates security requirements.

- (c) "Safekeeping" and "protective custody" are not legal reasons for confinement, and no individual shall be accepted for confinement with either of these listed in lieu of a UCMJ charge.
- (d) Pursuant to reference (c) the portion of the confinement order pertaining to physical examination will be properly completed and signed by a Physician's Assistant, Nurse Practitioner or Medical Officer. Bread and water confinees will be examined by medical doctors only. Any bruises, cuts, physical or mental disorders must be documented on the confinement order physical examination portion. Females are to be given a pregnancy test as part of the confinement physical and the results noted on the confinement order. In addition, bread and water or diminished rations confinement orders will have the following certificate attached in accordance with reference (c):

"I certify that from an examination of (Name, Rate, SSN) and of the place where he/she is to be confined, I am of the opinion that the execution of the foregoing sentence to confinement on (bread and water) (diminished rations) will not produce serious injury to his/her health."

- (e) Except for pre-trial confinement, the order shall show the date confinement begins, if other than the date adjudged, and by what authority imposed. If bread and water confinement under non-judicial punishment is imposed at sea and deferred (not to exceed 15 days), it shall show the date imposed, the date punishment is to begin and the reason for deferment.
- (f) When the reason for confinement changes (e.g., when a confinee who has been confined prior to trial due to an alleged violation of the UCMJ is adjudged by court-martial and sentenced to confinement), a Report of Results of Trial, signed by the trial counsel of the special or general court-martial, or the summary court-martial that adjudged the sentence. A new physical certification is not required except for cause (e.g., prisoner shows signs of physical abuse, prisoner appears ill, etc.).
- (2) Results of Trial (General or Special Court-Martial) or Record of Trial (Summary Court-Martial) must include any pre-trial agreement, if any.
- (3) ID Card Must have a valid identification card or a completed ID card application if ID card was lost, destroyed or expired. If neither accompanies the prisoner, the following statement will be typed on the back of confinement order for escorts: "I certify the individual listed on the confinement is in fact the person I am presenting for confinement."
 - (4) Clothing and personal effects, as delineated in

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enclosure (1), will accompany the individual at the time of confinement, except when circumstances of the confinement are unusual and immediate confinement is essential. In such immediate cases, the items will be delivered to the NBPH within 24 hours after confinement. The officer ordering the individual into confinement will attach the following signed statement on the back of the confinement order:

"I certify that the required clothing and health and comfort items, in accordance with NAVSTAPEARLINST 1640.2 will be delivered to the Naval Brig within 24 hours."

- R) (5) Service, medical and dental records, if available, must accompany all military personnel placed in confinement.
- (6) All prisoners being confined, including those adjudged after being in pre-trial confinement, will have a DD Form 2704 (VICTIM/WITNESS CERTIFICATION AND ELECTION CONCERNING INMATE STATUS) completed and placed in a sealed envelope marked "PASS TO BRIG VICTIM/WITNESS COORDINATOR". This form will be completed and signed by the Trial Counsel or Summary Court-Martial Officer whether or not there are any victims or witnesses involved in the Victim/Witness Assistance Program.
 - 9. The following documents and information will be delivered when sending personnel to correctional custody:
 - a. Copy of the Report Chit. Ensure the chit is signed by the commanding officer and the awardee awarded correctional custody NOTE: Member cannot be awarded extra duty or restriction in conjunction with correctional custody.
 - b. TAD orders are required (confinement orders are not accepted).
- R) c. Records Medical, Dental and Service Record.
 - d. Medical Statement must be signed by a Medical Officer, Nurse Practitioner or Physicians Assistant indicating individual is physically fit for correctional custody. The medical statement must be done within 24 hours of acceptance for correctional custody.
 - e. ID Card must have ID card showing present rate/rank or a completed ID Card application if ID card was lost or destroyed.
- R) f. Seabag must have a complete seabag. Member will require a raincoat, working jacket, athletic shoes and military type shorts. Uniform must be in serviceable condition.

NOTE: Member will not bring cash.

10. <u>Confinement of Foreign Military Personnel</u>. Confinement of foreign military personnel is normally precluded by 22 USC 706 unless the President makes a declaration that the confinement of

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2 0 JUN 1997

members of a given friendly foreign force is necessary for the maintenance of discipline. See reference (1) for listing of foreign states whose personnel may be confined.

11. Release from Confinement

- a. <u>Final Release of Confinee</u>. The proper authority to release a prisoner from confinement is the commanding officer of the brig. For the purposes of release, once a service member is confined, he/she passes beyond the control and power of the officer who initially ordered them confined, unless that officer is the officer described above. The Naval Brig Commanding Officer shall authorize final release for a confinee when:
 - (1) Requested by the prisoner's Commanding Officer.
- (2) The reason for detention or confinement no longer exists.
- (3) The prisoner is transferred to another place of confinement, to a medical facility as an in-patient, or when directed by proper authority to another authority or jurisdiction.

NOTE: In order for a detainee or prisoner to be released, a letter from the member's convening authority to the Naval Brig Commanding Officer must be received requesting such release. The request for release shall show the prisoner's name, rate/rank, social security number, branch of service and reason for release over the signature of the releasing officer. A certified copy of a clemency letter, discharge letter, review hearing letter, etc., signed by convening authority, will also suffice.

- b. <u>Temporary Release (TR)</u>. Detainees and prisoners may be temporarily released from confinement for specific legal, administrative and medical reasons. The responsibility for escorting detainees and prisoners on TR rests solely with detainee's parent/sponsoring command.
- (1) TR will be accomplished by signing out the prisoner with a DD 629, Receipt for Confinee (initiated and completed at NBPH), stating the reason and pertinent information relating thereto. Commands confining/sponsoring detainees at NBPH retain the responsibility of meeting scheduled appointments and providing qualified escorts. Once an individual is confined, only qualified escorts with a valid Prisoner Escort Identification Card, issued by NBPH, will be permitted to take custody of any prisoner for TR. Escort training is conducted on the first and third Tuesday morning from 0800 1200 at NBPH. Prisoner Escort Identification Cards are issued by the NBPH to those personnel who satisfactorily complete the required training. All user commands shall have a minimum of two qualified escorts. Individuals selected for escort training shall be E-4 or above, at least 21 years of age, mature, emotionally stable, have no record of convictions or a court-martial or

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NJP/civilian arrest during the last two years, and must have at least two years active duty.

- (2) Due to the work and training schedule at NBPH, prisoners will not normally be available for visitation during normal working hours, except as previously scheduled by the NBPH staff. Request for "hold-ins" or TR for specific confinees will be made to the appropriate liaison at NBPH at least 24 hours in advance. A new confinement order is not required after TR. TR prisoners must be returned to NBPH no later than 1600 on the day of release, unless prior approval from the brig duty officer has been received. Personnel on TR for over 24 hours may be required to receive another confinement physical.
- (3) On the first working day of each week, the brig will escort all prisoners requiring legal appointments or authorized TR from the brig to the Naval Legal Service Officer (NLSO), Pearl Harbor. Parent commands will be responsible to meet prisoners and sign for custody (via DD 629) for their approved non-lawyer appointments. The command will return the prisoner back to NBPH. It is the responsibility of the parent command and/or the NLSO to advise the service liaison at the brig of scheduled TR by 1500 hours the Friday prior to the first working day of the week.
- R) c. Final Release of Correctional Custody Awardee. An awardee is released upon end of punishment. Time of release will be during normal working hours (0800-1600). An escort from the member's command (E-4 and above) is required for release. Service, medical and dental records will be turned over to the escort.

NOTE: If the awardee requires an early release due to medical or operational commitments a letter requesting such release signed by the individual's commanding officer is required.

- 12. Administrative Requirements. Commanding officers must ensure NBPH is furnished complete, current official information on a prisoner's legal status. When action is promulgated by a court-martial order, or a supplementary order, a certified true copy will serve as written notice except as noted in subparagraph 8e(1)(c) above. Copies of official documents delivered to NBPH must be certified true copies.
- R)

 13. Brig Command Visitation. Commanding officers will establish procedures to have their prisoners/awardees visited by a command representative at least weekly. This visitor may be the commanding officer or a designated representative (E-6 or above). Navy personnel who receive over 30 days confinement and a punitive discharge will automatically be transferred to NAVSTA PEARL. Commands desiring to maintain an interest in a Navy prisoner after this transfer may visit him/her during command visitation, with prior notification to the Brig Navy Liaison. When the confinee is a member of an operational command deployed or unavailable due to maneuvers, operations, etc., their commanding officer shall arrange for the visits to be conducted

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2 0 JUN 1997

by his immediate superior in command or type command staff. The Navy Brig Commanding Officer shall establish a system to assure command visits are conducted as required and for informing the appropriate command when this requirement is not met. Prisoners and awardees will be available from 1400-1600 every Thursday to facilitate command visitation. Command visits may be arranged at other times on a one time basis by contacting the Brig's appropriate service liaison. All command visitors shall present a neat, clean military appearance; military uniform is required. Mail or other times will be turned into the service liaison.

- 14. <u>Unofficial Visitation</u>. Unofficial visitors will be limited to those appearing on the prisoner's approved visitation list or those persons who have made special arrangement with the NBPH Commanding Officer or his representative. Visitors shall present a neat, clean appearance. The exercise of good judgment, common sense, decency and consideration for others are the general guidelines to be used by visitors. No prescribed set of rules will effectively substitute for good taste. Compliance with these simple guidelines will ensure continued visitation privileges. Visitors are not allowed to bring items to a prisoner unless those items have been requested by the prisoner and approved by the Executive Officer.
- 15. <u>Action</u>. In addition to other actions prescribed, tenant activities of Naval Station shall ensure promulgation of the contents of this instruction to personnel under their jurisdiction who conduct official transactions with NBPH.

K. M. KENNEDY

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2 0 JUN 1997

REQUIRED ITEMS FOR ALL PRISONERS/DETAINEES

PRISONER'S NAME	DATE	
COMMAND/UNIT	PHONE NUMBER	
\$35.00 PRISONER/CONFINEES 1 ARMED SERVICES ID CARD (CURRENT) 1 MEDICAL RECORD 1 DENTAL RECORD 1 SERVICE RECORD 1 RESULTS OF NJP (FOR BREAD & WATER/CERT TRUE)** 1 PAY RECORD 1 RESULTS OF TRIAL (CERTIFIED TRUE COPY) 1 DUFFLE/SEA BAG		CAN SHOE POLISH (BLK) 1 PR SHOWER SHOES 2 WHITE TOWELS 2 BARS SOAP 2 FACE CLOTHS (WHITE) 1 PR TENNIS SHOES 1 SHAMPOO 1 SOAP DISH MILITARY CORRESPONDENCE COURSES
UNITED STATES NAVY UNIFORM REQUIREMENTS		
3 SHIRTS ENLISTED WORK 1 SHIRT, WHITE W/RATING 3 TROUSERS, ENLISTED WORK 1 TROUSER, WHITE 4 BRAS, WHITE (FEMALE) RIBBONS/BADGES	1 SHOES WORK 1 SHOES DRESS 2 BELTS, BLK W/BUCKLE 4 UNDERWEAR (REGULATION) 2 GARRISON CAP (FEMALE)	4 UNDERSHIRTS, WHITE (REGULATION 4 SOCKS (BLK) 3 WHITE HATS 1 BELT (WHITE) 1 COMBINATION COVER (FEMALE)
UNITED STATES MARINE CORPS UNIFORM REQUIREMENTS		
3 SHIRTS, CAMMIE 3 TROUSERS, CAMMIE 1 SHIRT, KHAKI, SHORT SLEEVE 1 TROUSERS, GREEN 2 CAPS, CAMMIE	1 CAP, GRN GARRISON W/EMBLEM 2 BELTS, WEB 2 BOOTS, STATESIDE/JUNGLE 1 SHOES, DRESS 1 SOCKS, BLK	4 UNDERWEAR, WHITE (REGS) 4 UNDERSHIRTS, GREEN (REGS) 4 SOCKS, GREEN, CUSHION SOLE 1 STENCIL KIT RIBBONS/BADGES
UNITED STATES ARMY UNIFORM REQUIREMENTS		
3 SHIRTS, FATIGUE/BDU 3 TROUSERS, FATIGUE/BDU 1 SHIRT, KHAKI/LIME GRN 2 BLOUSING BANDS NAME TAG/RIBBONS/BADGES	1 CAP W/EMBLEM 1 BELT W/BRASS BUCKLE 1 BOOTS, STATESIDE/JUNGLE 1 SHOES, DRESS 1 SOCKS, BLK	4 SOCKS, GRN/CUSHION SOLE 4 UNDERWEAR, REGS GRN/WHITE 4 UNDERSHIRTS, REGS GRN/WHITE 1 BELT W/BLK BUCKLE 1 STENCIL KIT
UNITE	D STATES AIR FORCE UNIFORM REQUIREMENTS	
3 SHIRTS, UTILITY 3 TROUSERS, UTILITY 1 SHIRT, COMB, SHORT SLEEVE 1 TROUSER, DRESS BLUE NAME TAG/RIBBONS	1 FLT CAPT/BERET/SERV CAP 1 SOCKS, BLK 4 SOCKS, BLK/CUSHION SOLE 1 BELT, W/SILVER BUCKLE 1 SOCK, BLK	1 SHOES, DRESS 4 UNDERWEAR, WHITE (REGS) 4 UNDERSHIRTS, WHITE (REGS) 1 BELT, W/BLK BUCKLE 1 STENCIL KIT
UNITE	STATES COAST GUARD UNIFORM REQUIREMENTS	
3 SHIRTS, WORK BLUE 3 TROUSERS, WORK 1 SHIRT, LIGHT BLUE 3 CAPS, WORK 1 CAPT, GARRISON W/EMBLEM	1 TROUSER, TROP BLUE	1 SOCKS, LGT BLUE 3 SOCKS, WORK UNIFORM 4 UNDERSHIRTS, WHITE (REGS) 4 UNDERWEAR, WHITE (REGS) 1 DRESS COVER (FEMALE)
	OPTIONAL ITEMS	
CIGARETTES (30 PKS MAX) 1 HANDKERCHIEF 1 TUBE HAIR DRESSING (NON-ALCOHOL) 25 PERSONAL PHOTOS 1 SHOE LACES	1 HAIRBRUSH, PLASTIC, 6" OR LESS 1 WHITE STENCIL PEN 1 FINGER NAIL CLIPPERS 2 BARRETTES/HAIR FASTENERS	1 PAPER, WRITING 20 STAMPED ENVELOPES 1 BOX SANITARY NAPKINS OR TAMPONS
DISTRIBUTION: ORIGINAL TO ESCORT COPY TO ADMIN COPY TO REC/REL		

** ALL MISSION, REQUIRED ITEMS WILL BE BROUGHT TO THE PEARL HARBOR BRIG WITHIN 24 HOURS OR BY THE END OF THE WORKING DAY WHEN PRISONERS ARE CONFINED ON WEEKENDS OR HOLIDAY. **

UNIFORMS MUST BE IN SERVICEABLE CONDITION

SIGNATURE OF ESCORT/PHONE NUMBER

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2 0 JUN 1997

REQUIRED ITEMS FOR ALL AWARDEES

AWARDEE'S NAME	SSN	DATE
COMMAND/UNIT	PHONE NU	JMBER
1 CAN SHAVING CREAM	1 PR SHOWER SHOES	1 MEDICAL
2 PT UNIFORMS SERVICES ID CART (CURRENT) 1 CAN SHAVING CREAM RECORD 1 TOOTHPASTE 1 TOOTHBRUSH 2 LAUNDRY BAGS NYLON RECORD 1 DEODORANT. STICK	2 WHITE TOWELS 2 BARS SOAP 1 COMB, PLASTIC/RUBBER 6"	1 DENTAL RECORD 1 SERVICE RECORD OR LESS 1 PAY
1 DEODORANT, STICK	1 PK RAZORS DISPOSABLE	1 3067
2 LAUNDRY BAGS NYLON RECORD 1 DEODORANT, STICK (DETACH ENDORSE) 1 PR TENNIS SHOES 1 SHAMPOO NJP (ORIGINAL REPORT CHIT) 1 SOAP DISH	2 FACE CLOTH 1 TOOTHBRUSH HOLDER	1 SET TAD ORDERS 1 RESULT OF
UNITED STATE	ES NAVY UNIFORM REQUIREMENTS	
3 SHIRTS, ENLISTED WORK	1 SHOES WORK	4 UNDERSHIRTS, WHITE
(REGULATION) 1 SHIRT, WHITE W/RATING 3 TROUSERS, ENLISTED WORK 1 TROUSER, WHITE (WHITE) RIBBONS/BADGES	1 SHOES DRESS 2 BELT, BLK W/BUCKLE 4 UNDERWEAR (REGULATION)	4 SOCKS (BLK) 3 WHITE HATS 1 BELT
	OPTIONAL ITEMS	
CIGARETTES (20 PKS MAX) STENCIL PEN	HAIRBRUSH, PLASTIC 6" OR I	LESS 1 BLK
STENCIL PEN HANDKERCHIEF 1 PEN FI 1 TUBE HAIR DRESSING (NON-ALCOHOL) CORRESPONDENCE COURSES 5 PERSONAL PHOTOS	WHITE STENCIL PEN NGER NAIL CLIPPERS SHOE LACES	PAPER, WRITING STAMPED ENVELOPES MILITARY
DISTRIBUTION: ORIGINAL TO ESCORT COPY TO ADMIN COPY TO REC/REL		
** ALL MISSION, REQUIRED ITEMS WILL HOURS OR BY THE END OF THE WORKING HOLIDAY. **	BE BROUGHT TO THE PEARL HARBOI DAY WHEN PRISONERS ARE CONFINE	R BRIG WITHIN 24 D ON WEEKENDS OR
UNIFORMS MUS	T BE IN SERVICEABLE CONDITION	

SIGNATURE OF ESCORT/PHONE NUMBER

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